

Monthly Update

Child & Adult Care Food Program



October 28, 2022

Distributed to CACFP Authorized Representatives and Home Sponsors via Listserv

As posted to www.kn-eat.org, Child and Adult Care Food Program, Updates from CNW

2023 Certification

Thank you to the Sponsors who have completed Program Certification! **Program Certification must be completed by October 31 and approved** before October claims can be filed. Contact KSDE or your Child Nutrition Consultant if you need assistance. If program certification is not submitted in KN-CLAIM by October 31, 2022, then Sponsors may not be eligible to receive October reimbursement and may be terminated from the CACFP. For any Sponsors that are terminated from the CACFP, in order to participate in the program again, organizations will have to go through the New Sponsor approval process which is more in-depth than completing annual certification.

October Claim Reminder – Centers Only

Centers must report the number of free, reduced price and paid participants on their October claims. The number of participants in each category is reported in the “*Center Income Eligibility Categories*” (IEC) section of the Center Claim. Sponsors are required to upload the IEC summary into KN-CLAIM in October and any other month that reported numbers are changed. An Excel version of Form 12-C is available at www.kn-eat.org, Administrative Handbook, Claiming Reimbursement. Attend **Determining Eligibility for the CACFP (1.5 hours)** on the KSDE Training Portal at <https://learning.ksde.org>, Child Nutrition & Wellness, CACFP for a refresher or if you are new to the CACFP.

Fiscal Year 2023 CACFP & SFSP Area Eligibility Data Now Available!

The USDA Food and Nutrition Service (FNS) is excited to announce that the 2023 Child and Adult Care Food Program (CACFP) and Summer Food Service Program (SFSP) participant area eligibility data are now available! At the start of every fiscal year, FNS releases a special tabulation of data provided by the Census Bureau for CACFP and SFSP that establishes area eligibility in CACFP and SFSP. These data are effective as of October 1, 2022.

The FNS mapping tools have also been updated to reflect the new data. To see the map, click this [link](#). The data set is also available for download on FNS’ [open data site](#). To learn more about using census data for establishing area eligibility in CACFP and SFSP, please see our policy memorandum SP 08-2017, CACFP 04-2017, SFSP 03-2017, *Area Eligibility in Child Nutrition Programs*, issued December 1, 2016, available at: <https://www.fns.usda.gov/cn/area-eligibility-child-nutrition-programs>. Please note that the map works best when opened in the following browsers: Google Chrome or Mozilla Firefox.

Crediting Milk in Child Nutrition Programs

The fourth tip sheet in a series of seven that includes the previously released [Crediting Fruits](#), [Crediting Vegetables](#), and [Crediting Meats/Meat Alternates in Child Nutrition Programs](#) is now available. This tip sheet is an easy-to-use reference for program operators in implementing the milk component requirements across all Child Nutrition Programs (CNP). Program operators can do a knowledge check of the meal component requirement with a question-and-answer section. Access today at: [Crediting Milk in Child Nutrition Programs](#)



Creditability of Infant Formulas Imported Through the Food and Drug Administration's 2022 Infant Enforcement Discretion Policy in the Child and Adult Care Food Program

On October 13, 2022, FNS released CACFP 01-2023, *Creditability of Infant Formulas Imported Through the Food and Drug Administration's 2022 Infant Enforcement Discretion Policy in the Child and Adult Care Food Program*. This guidance is intended to support Child and Adult Care Food Program operators and the families they serve during the ongoing infant formula shortage and provides guidance to State agencies and local program operators on the use of imported infant formulas.

The intent of this policy memo was to clarify that the infant formulas imported into the US as a result of the 2022 FDA Infant Formula Enforcement Discretion Policy may be served in the CACFP to meet the requirements of a reimbursable meal. These formulas have been determined to be nutritionally adequate and safe by the FDA and thus meet the intent of the regulation. Therefore, if an infant formula has been approved for enforcement discretion by the FDA, is iron-fortified, and is mixed in the proportions recommended, then it can be included as a part of the reimbursable meal in CACFP. These formulas are approved to be used until January 6, 2023.

CACFP At-Risk Afterschool Meals and Snacks Counting Forms

Sponsors that serve CACFP At-Risk Afterschool Meals and Snacks are required to keep the following records related to participation in the CACFP:

- 1) Daily attendance rosters or sign in sheets
- 2) Number of snacks and/or meals prepared or delivered for each meal service
- 3) Daily record of the number of snacks and/or meals served at each snack and/or meal service
- 4) Daily records indicating the number of meals, by type, served to adults performing labor necessary to the food service (adult meals cannot be claimed for reimbursement)

To assist sponsors in meeting these requirements, KSDE has the following resources available at www.kn-eat.org, CACFP, Resources, At-Risk Afterschool Meals.

- CACFP At-Risk Afterschool Meals - Daily Meal/Snack Count Form
- Daily CACFP At-Risk Afterschool Snack Count Form
- At-Risk Afterschool Meals Daily Attendance and Meal Count Roster
- At-Risk Afterschool Meals Daily Meal/Snack Count Form Examples

Training

New to the Portal: Tutorials. To access the following tutorials, go to <https://learning.ksde.org>, Child Nutrition & Wellness, Tutorials, Child and Adult Care Food Program (CACFP) Tutorials.

- CACFP Menu Planning Tutorial (25 minutes)
This tutorial discusses the benefits of menu planning in the Child and Adult Care Food Program (CACFP). Participants will be led through CACFP menu planning criteria and shown examples of planned CACFP menus. Additional resources for CACFP menu planning are also discussed.
- CACFP Infant Meal Documentation (25 minutes)
This tutorial reviews the importance of documenting infant meals and following the CACFP infant meal and snack criteria. Take this course to see ways to effectively document CACFP infant meals and snacks to support claims for reimbursement and to learn about resources on providing qualifying meals and snacks to infant participants in the CACFP.



New to the Portal: Trainings. To access this training, go to <https://learning.ksde.org>, Child Nutrition & Wellness, CACFP.

- CACFP Monitoring - Back to the Basics (2 hours)
Consider taking CACFP Monitoring - Back to Basics Training on the KSDE Training Portal if you are a Multi-Site Sponsor of Centers or a Home Sponsoring Organization. This training is a review of the CACFP monitoring requirements and oversight activities for sponsoring organizations. Participants will learn about required CACFP monitoring review elements, monitoring review tools, resources, and best practices.

Culinary Quick Bites

Make sure to check out the KSDE YouTube Playlist for the most recent Culinary Quick Bite featuring aronia berries at: https://www.youtube.com/playlist?list=PLd_2hYclboc_QUbcdjw6GfQP7i2Zv2MHM

KSDE Training Portal Tips

For the best user experience when accessing trainings and tutorials on the KSDE Training Portal:

- Recommended browsers: Edge and Firefox
- Tablets and mobile devices are not recommended at the present time when taking online classes/tutorials.
- For instructions on how to request a user account to access trainings on the KSDE Training Portal go to: www.kn-eat.org, CACFP, Training.
 - Please do not create a new account if you already have created one. If you have an account and it was inactivated, send an email to training@ksde.org to request your account be re-activated.

Farm to Plate

KSDE 2022 USDA Farm to School Sub-Grant Application – Now Available

Up to \$10,000 in sub-grant funds is available per sponsor to assist in purchasing equipment that will support CNPs in preparing, packaging and merchandising grain products made from scratch. Consider baking equipment, tools, storage items, carts, etc. that may benefit your programs. The Sub-Grant Application can be found at www.kn-eat.org, Child and Adult Care Food Program, What's New. Applications are due December 16, 2022.

FY23 USDA Farm to School Grant Request for Applications

The FY 2023 **USDA Farm to School Grant** Request for Applications (RFA) is now available [here!](#) Applications are due by 11:59pm ET on January 6, 2023. USDA seeks to award up to \$12 million to expand access to local food. Schools and school districts, CACFP and Summer sponsors, Indian tribal organizations, State agencies, local agencies, non-profit organizations, and agricultural producers are encouraged to apply. Applicants may apply for grants of up to \$100,000 in one of the five grant tracks. State agencies or other eligible organizations proposing projects that are multi-state or national in scope may apply for up to \$500,000. USDA will host webinars [Tuesday, Nov. 8th, 2022 at 2:30pm ET](#) and [Wednesday, Nov. 9th, 2022 at 2:30pm ET](#) to help interested applicants learn more about the RFA and how to apply. Note that these webinars will be the same, so please only sign up for one by clicking the link for the date you would like to register for. Please contact sm.fn.farmtoschool@usda.gov with any questions related to this grant or RFA (and feel free to CC Allison (Alli) Bell at sm.fn.mpro.f2s@usda.gov).



Have you Crunched into a Local Food Yet?

There is still time to register and participate in the Farm to Plate Month - Mountain Plains Crunch Off

- **What:** The Midwest states will be crunching into local food of choice during Farm to School month to see which state will get the most “crunches” and be crowned the Crunch Champion!
- **When:** Any date in October
- **How:** Begin getting your Crunch group together. Register at: https://ksde.sjc1.qualtrics.com/jfe/form/SV_d9VPRUHjrVr5ppc
- **Questions:** Contact Barb Depew, Farm to Plate Project Director at bdepew@ksde.org or call 785-296-0062

“Trick” with some healthy “treats”!

Make healthy foods fun and festive with these ideas.

- **Holiday fun:** Turn oranges into pumpkins or string cheese packages into ghosts by drawing faces on them.
- **Fun shapes:** Use cookie cutters to cut fruits, cheese, sandwiches, or bread into shapes that fit the theme (such as leaves or pumpkins).
- **Get colorful:**
 - Choose foods that fit the festivities, such as orange fruits for Halloween; or red, white, and blue fruits (ex., watermelon, bananas, and blueberries) for Veteran’s Day.
 - Scatter colorful or holiday-themed sprinkles onto oatmeal or yogurt.
 - Serve food on colorful plates and drinks in festive cups.

Have a fun and healthy Halloween celebration!

Cheryl, Karen, and Kelly



For more information, contact:

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