

# Monthly Update

## Child & Adult Care Food Program



August 13, 2025

*Distributed to CACFP Authorized Representatives and Home Sponsors via Listserv and posted at <https://cnw.ksde.gov>, CACFP, CACFP Monthly Updates*

### Important Updates, Reminders, & Deadlines

#### Reimbursement Rates

USDA has released the federal reimbursement rates, and the rates have been posted to the federal register. Kansas receives cash-in-lieu of commodities (CIL) in addition to the standard federal reimbursement per meal. At this time, the CIL rates have not been released by USDA. KSDE was informed by USDA that the CIL rates are in clearance and should be released soon. At this time, Sponsors can only enter and save site claims but cannot certify the sponsor claim for payment. We are hopeful we will be able to post the reimbursement rates and update KN-CLAIM to reflect the new rates (including CIL) soon so that KSDE may begin processing July payments. Once available, reimbursement rates for PY 2026 will be posted at <https://cnw.ksde.gov> under Key Links, Reimbursement Rates.

#### CACFP Certification

Program Certification is now available in KN-CLAIM. All forms and documents must be completed and submitted for approval **by August 31 for Home Sponsors** and **by September 19 for CACFP Centers**. CACFP Certification Guides for Centers and Homes are available in KN-CLAIM under the Quick References drop-down menu.

#### Annual Civil Rights Training

"Front line staff" and their supervisors must have civil rights training annually. "Front line staff" includes employees who interact with program applicants or participants regarding program services and benefits. Sponsors can use the Annual Civil Rights Training Documentation handout, found in the forms section of Chapter 6 in the Administrative Handbook, and/or go to the KSDE Training Portal at <https://learning.ksde.gov> and select Civil Rights Compliance in Child Nutrition Programs (under K12 Staff, Child Nutrition & Wellness: General Classes) to conduct a training session. Be sure to keep documentation of civil rights training on file. Training rosters must also be uploaded annually during Program Certification.

#### Household Contacts Policy to Verify Attendance & Enrollment of Participants

Sponsoring Organizations (multi-site sponsors) must establish a system and written policy in which the sponsor verifies attendance and enrollment information by contacting adult members of households as part of site reviews. The household contact process is not required for At-Risk Afterschool Meals sites or homeless or emergency shelters. The policy should contain information detailed in Chapter 11 of the Administrative Handbook.



### School Breakfast for Morning Preschool Students

All Kansas public schools are required by State law to participate in the School Breakfast Program unless they meet certain criteria and receive an annual waiver from the Kansas State Department of Education. Starting in SY 2025-26, if morning preschool students are counted in the student enrollment count on September 20, schools must offer these students breakfast. This requirement is per Kansas State Statute 72-17,145.

### 7th Annual Mountain Plains Crunch Off – October 2025

Mark your calendars for the 7th Annual Mountain Plains Crunch Off during Farm to School month. Celebrate with crunchable local products any day in October. Register your event at this link to receive a toolkit and list of crunch ideas: <https://www.surveymonkey.com/r/NK578JH>

## USDA Updates

### Updated CACFP Resources from Team Nutrition

Team Nutrition updated the following training resources for the Child and Adult Care Food Program (CACFP):

- Serving Adult Participants in the CACFP:
  - CACFP Halftime Webinar Recording in [English](#) and [Spanish](#)
  - Training Worksheet in [English](#) and [Spanish](#)
  - Sample Meals for Adults Poster in [English](#) and [Spanish](#)
- Serve Tasty and Healthy Foods in the CACFP Sample Meals for Children 6-12 and 13-18 in [English](#) and [Spanish](#)

### New Food Yields Available

New food yields were added to the [Food Buying Guide for Child Nutrition Programs \(FBG\) Interactive Web-based Tool](#) and the [FBG Mobile App](#)! Program operators can use these Team Nutrition technical assistance resources to offer meals that meet the CACFP meal pattern requirements.

The following new foods are now available in the FBG: Crushed pineapple, pineapple chunks, pineapple tidbits, dried mangoes, açai puree, dragon fruit (pitaya), and chopped romaine lettuce. Stay tuned for additional yield data releases coming soon. Explore the [Food Buying Guide](#) today!

### Order Team Nutrition Materials in Print

State agencies, program operators, and sponsoring organizations that participate in USDA's Child Nutrition Programs can request free copies of [Team Nutrition materials](#), such as the resources below, while supplies last.

- [Make Today a Try-Day! Poster and Sticker Set](#)
- Team Nutrition Resource Catalog for CACFP and SFSP in [English](#) and [Spanish](#)

## Professional Development & Training

### Kansas Certificate in Child Nutrition Management

As of July 1, the Kansas Certificate in Child Nutrition Management program is being paused, and KSDE Child Nutrition & Wellness (CNW) will not be accepting applications until further notice. CNW will begin the process of evaluating the certificate requirements and will develop a revised set of criteria for certificate completion. Please direct any questions to Kelly Chanay at [kelly.chanay@ksde.gov](mailto:kelly.chanay@ksde.gov).



### Training Opportunities

Many opportunities for learning are available to CACFP sponsors. Go to <https://cnw.ksde.gov>, Training, CNW Calendar to access the schedule of live classes with dates, times, and links. Upcoming live virtual trainings include:

- **CACFP Determining Eligibility / IEC Summary** on August 19 from 1-3 pm
- **Food Safety Basics** on August 20 from 2-5 pm
- **Farm to Plate Training** on September 3 from 2-3 pm
- **CACFP Monitoring** on September 16 from 1-3 pm

On-demand training is offered 24/7 on the KSDE Training Portal. Create an account at <https://learning.ksde.org>. For detailed instructions on creating an account, go to <https://cnw.ksde.gov>, Training.

If you would like to schedule an in-service, culinary coach session, or have questions about professional development, contact Holly Steinlage at [holly.steinlage@ksde.gov](mailto:holly.steinlage@ksde.gov).

### KSDE Training Portal – Tips & Tricks

To decrease connectivity issues when completing training on the KSDE Training Portal, remember these tips and tricks:

- Use Edge, Firefox, or an Apple-based browser – please do NOT use Google Chrome.
- Use a laptop or desktop computer – please do NOT use a portable device (tablet or phone).
- If you need to stop/pause the training for a long period of time, click “Exit Activity” (top right).
- If your internet becomes unstable, click “Exit Activity” (top right) then re-enter the video once a strong connection is established.
- Contact the KSDE Child Nutrition & Wellness office at (785) 296-2276 or [training@ksde.gov](mailto:training@ksde.gov) if you need further assistance.

### Culinary Coaches – NEW Training Program!

This training opportunity allows sponsors to request in-person, hands-on culinary training conducted at their site. Sponsors can choose from four training topics: Critical Culinary Skills, Knife Basics, Cooking Basics, and Baking Basics. The sessions will be led by trained culinary coaches and will focus on developing culinary skills that will better enable child nutrition program sponsors to prepare scratch and speed scratch recipes. If interested in scheduling a culinary coach session, please contact Holly Steinlage at [holly.steinlage@ksde.gov](mailto:holly.steinlage@ksde.gov).

### CACFP Annual Administrative Training (REQUIRED)

At least one representative from each Sponsor must participate in the CACFP Annual Administrative Training. Sponsors who were unable to attend a live virtual session must take the training through the KSDE Training Portal. The training will be posted soon at <https://learning.ksde.org>, K12 Staff, Child Nutrition & Wellness: CACFP.

### CACFP Determining Eligibility and IEC Summary Training – August 19

Join KSDE on Tuesday, August 19 from 1-3 pm to learn about determining eligibility in the CACFP and completing the Income Eligibility Category (IEC) Summary: [Join the meeting now](#) (Meeting ID: 230 964 334 492 Passcode: Vq3LY2ep). Participating in this training can help prevent costly errors found during Administrative Reviews and audits.



### CACFP Monitoring Training – September 16

If you are a multi-site sponsor of centers or a home sponsoring organization, join KSDE for a review of CACFP monitoring requirements and oversight activities. Participants will learn about required CACFP monitoring review elements, monitoring review tools, resources, and best practices. Join the training on Tuesday, September 16 from 1-3 pm at this link: [Join the meeting now](#) (Meeting ID: 224 535 997 537 Passcode: 7oP7wb2W).

## New Resources

### CACFP Virtual Summit – August 13-21

The National CACFP Association will be hosting their virtual summit on August 13-21. The summit will include workshops on nutrition, program administration, operations, financial and nonprofit management, and more. Sponsors can find more information about the event and how to register at <https://info.cacfp.org/ap/Events/Register/mwFZJDZimC3Ce>.

### Farm to CACFP Bootcamp – September 24

The National CACFP Association will be hosting a virtual Farm to CACFP Bootcamp on Wednesday, September 24. The workshop will dive into the heart of Farm to CACFP with real stories, hands-on strategies, and creative ideas to bring local food and learning into care settings. Attendees will learn about a variety of topics, from navigating procurement to sparking curiosity through agricultural education. Sponsors can find more information about the event and how to register at <https://www.cacfp.org/bootcamp/farm-to-cacfp-boot-camp/>

### You are Appreciated!

The KSDE Child Nutrition & Wellness team appreciates each of you and your work to create healthy habits for a lifetime through the CACFP. Be sure to share your best practices by using the #FuelingKSKids! Not on social media? Don't hesitate to email pictures of the great meals, snacks, and activities being offered in your programs to anyone on the Child Nutrition & Wellness team!

**As always, if you have questions or need technical assistance, please contact your Child Nutrition Consultant or the Topeka office.**

## The CNW Team



For more information, contact:

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