NOTES

Child Nutrition & Wellness Advisory Council Meeting

Thursday, December 4, 2025
Virtual Meeting

Welcome, Introductions & Celebrations
Attendees: Stephanie Smith, Adam Inman, Robyn Stuewe, Cindy Jones, Margery Erckert, Michelle Jarboe, Teresa Houston, Grace Liss, Shelly Gunderson, Courtney Koenig, Kelly Whitehair, Tosha Smith, Heidi Wells, Casey Worden, Trent Gaddie, Julie Crum, Patti Dollarhide, Tammy Blunt, Eryn Davis, Sean Hoffman, Karen Campbell, Barb Depew, Emily Bonilla, and Kelly Chanay,

CNW Team & Administrative Updates

CNW Training Needs Survey Results

FY 2025 Technology Grant Update

Introduction of Digital Learning Management System (LMS) Group Discussion

- **What is currently working well?**
  - Train new hires throughout the year
  - Hearing impaired, can read vs having to hear
  - A lot of different topics that have worked well for training staff
  - Self-paced learning that is available any time (snow days)
  - Can work on the training a little at a time. Then come back to it later
  - Like the pop-up questions.
  - Ability to print slides or handouts
  - Love specific training (infants for example)
  - Our trainings help with any pushback because it is truly coming from a verified source (KSDE). Also like this with in-person training.
  - Helps meet multiple requirements (Licensing, CNW, others)

- **What could work better (how could your online learning experience be improved)?**
  - More interactions – nothing to keep them engaged, more quizzes throughout instead of just at the end
  - Make it so you can't fast forward
  - Can director get report after their staff take training – did they start and not finish
  - Would be nice to be able to assign classes
  - Nice if they could do group setting with all being able to get credit - Attestation email that they took the course
  - Have tried ICN courses through the I-Pad, not sure if anyone has tried on smartphones
  - Be able to translate to other languages – at least the main required courses in multiple languages, hearing impaired

- Mobile ready
- Save progress so don't have to complete in one setting
- Development/life cycle of courses
- How hard to transition old trainings into new system
- Consortium
- AI analysis on some of the courses – where are problem areas that need more emphasis
- How large of a system to ensure it holds all of our courses
- Search for certain topic – frustrating when you think a course will cover a certain topic and then get to the end and not what you thought it was going to be at all.
- Registration process needs to be easy
- Difficult to search for classes they are looking for.
- Clunky to navigate
- Not very accessible to Teresa (totally blind) - Do we have an accessibility person in IT that could help.
- Registration takes too long when registering a new account. Just wishes they could put the sponsor number in and get started right away.
- Very much agree that it would be helpful to be able to access on a mobile device.
- The search feature doesn't work that well. Can it search for matches with the course description if they don't know the training title.
- Doesn't always track when you complete a module. It is frustrating.
- Look into ADA requirements - blind, deaf, autistic, different comprehension abilities, dyslexic.
- Languages: Spanish, Vietnamese, French, Swahili, Mandarin-Chinese
- Having one district username and password to make it easier to take trainings as a group. Staff would be proctored by AR, the director, and staff would type their names for the certificate.
- Lots of issues with people forgetting passwords and other sign-on issues that take up a lot of time. Many staff members do not have email addresses and one has to be created form them to do the trainings.
- Shortening the trainings and reduce fluff to make trainings easier for her staff to complete and reduce issues.
- An LMS that could translate the website to other languages, specifically Spanish.
- Ability to translate the trainings into Spanish, or at least have Spanish subtitles.
- Ability to speed up videos when it is repeating information or information they are comfortable with
- Wish there was a way to assign trainings to employees - a manager role where you can see your own employees, assign them to trainings, see progress, pull a roster or date stamp of staff completion, etc.
- Better ability to administer group trainings and get certificates - manager/supervisor would serve as the "proctor."
- Current classes are long - difficult to finish at work because of distractions.
- Some districts do the district-wide annual training in Google Classroom - would be nice if the KSDE trainings could be pulled into Google Classroom so all required trainings are completed in one spot.

- Ability to give someone a direct link to a training without them having to set up an account/wait for account creation.
- Something to keep people engaged - pre-quiz, post-quiz, reading material throughout, assignments/activities.
- Discussed the need for the LMS to link to related resources. For example, if a training is covering nutrition guidelines, it would be helpful for the end of the training to link to recipes related to the nutrition guidelines discussed.
- Need LMS to be efficient and fast, not slow.
- Need it to be user friendly.

Other LMS feedback:

- Lectures in trainings should be 20 to 40 minutes.
- Best when broken up with questions, activities, etc.
- The learner should be able to pause and step away
- The trainer should not read from the slide
- The ability to speed up a training.
- Trainings and the LMS should support accessibility, including screen reader, closed captions, etc.
- E Extension for learning in SNAP Ed – did not go well. Registration was the barrier.
- KS-TRAIN – state maintained, very straight forward, KS learning and performance mgmt. system. Pieced together with Word docs.
- Canvas – able to give student certificate, put in personal file. Signed one could be uploaded back into Canvas, so can download all at once
- Alison LMS – like being able to search. Came with prepopulated trainings
- Kansas Train: not very interactive, a lot of lectures and can be boring, it is easy to work with, it may not cost much to use

Training Topic Suggestions:

- Warehouse trainings – receiving, FIFO, distribution,
- Computer training – Excel
- Want leadership connection to come back.
- Would like HACCP Book in other languages.

Thank you to outgoing Council Members:

- Jennifer McKenna
- Kelly Cahill
- Tammy Blunt
- Tosha Smith
- Yvonne Nave