



Food Safety Fact Sheet

SNS Daily Self-Inspection Checklist

Establishment: _____
 Date: _____ Time: _____ Initials: _____

***These items contribute directly to foodborne illness.**

Cold Holding* (Required at 41°F) [Groups 2, 3, 4, 5]

Item	Location	Temperature	Corrective Action Taken

Cooking* (Whole muscle meat to 145 °F, ground meat to 155°F and poultry/stuffed foods to 165 °F) [Group 5]

Item	Location	Temperature	Corrective Action Taken

Hot Holding* (Required at 135°F) [Groups 3, 4, 5]

Item	Location	Temperature	Corrective Action Taken

Cooling* (From 135°F to 41°F within 6 hours and from 135°F to 70°F in the first 2 hours) [Group 5]

Item	Location	2 hour temp	4 hour temp	Corrective Action Taken

Reheating* (Heat from 41°F to 165°F for 15 seconds within 2 hours) [Group 5]

Item	Location	Temperature	Corrective Action Taken

Hand Sinks [Groups 2, 3, 4, 5]

In	Out		Corrective Action Taken
		Accessible/not blocked*	
		Hot and cold water*	
		Clean, no food waste	



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<i>Personal Hygiene [All Groups]</i>			
In	Out		<i>Corrective Action Taken</i>
		No sick employees working*	
		Handwashing as needed* (20 seconds)	
		No open cuts, wounds, or bandages* (gloves used)	
		No eating, drinking, or tobacco use in food preparation areas*	
		No bare-hand contact with ready-to-eat-foods*	
		Proper hair restraints, no jewelry, fingernails maintained	
		Clean clothes/aprons	

<i>Refrigerated Storage [Groups 2, 3, 4, 5]</i>			
In	Out		<i>Corrective Action Taken</i>
		Refrigeration equipment maintaining 41°F or below*	
		Ready-to-eat foods stored above non-ready-to-eat food*	
		All refrigerated products have proper date label*	
		Accurate probe thermometer available	
		Accurate refrigeration thermometer provided/visible	

<i>Dishwashing [Groups 4, 5]</i>			
In	Out		<i>Corrective Action Taken</i>
		Proper sanitizing: _____ ppm or _____ °F*	
		Machine clean (no food waste or lime/calcium build-up)	
		3-vat sink clean, not greasy (wash, rinse, sanitize)	
		Dishes/utensils/glasses clean	
		Drain boards clean/maintained	
		Air drying properly, no wet stacking	
		Test strips available (Chlorine, Quat. Ammonia, Iodine)	

<i>General [All Groups]</i>			
In	Out		<i>Corrective Action Taken</i>
		Doors and windows properly closed, vermin resistant	
		No pests (roaches, mice, flies, etc)	
		Kitchen equipment clean, no grease or food waste	
		Pop heads/tea spigots clean	
		Cutting boards/pots/pans/can openers clean and in good repair	
		Ice scoops properly stored, handle out of ice, on clean surface	
		Food properly protected/covered containers	
		No dented or swollen cans	
		Wipe cloths properly stored in clean sanitizing solution	
		Chemicals and spray bottles properly stored and labeled	
		Shelving/bulk food containers clean, no food waste	
		Single-service articles properly stored, dispensed	
		All lights working and properly shielded	
		Floors/floor drains cleaned and maintained	
		Mop sink area clean, mops and brooms hung up <small>Mop sink only as needed</small>	
		Dumpster doors/lids properly closed, no trash on ground	

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