



School Nutrition Programs

Deadline for Submission of Claims

Only original claims submitted to the Kansas State Department of Education within 60 calendar days following the close of the claim month are eligible for reimbursement. Upward revisions must also be filed within 60 calendar days. Below is a list of the last dates to submit an original or revised School Nutrition Program claim for each month.

Claim Processing: KSDE processes and pays claims nearly every week. If the claim is in KN-CLAIM and in Approved status, the claim will be processed. Sponsor claims that are in Pending or Error status will need to be completed and/or corrected before they can be processed and paid. If you are mailing a claim close to the deadline, the postmark will be used as the received date in the event that the form is received in our office after the deadline. Claims submitted after the deadline will not be accepted.

Claim Month	60 Calendar Days
July 2025	9/29/2025
August 2025	10/30/2025
September 2025	11/29/2025
October 2025	12/30/2025
November 2025	1/29/2026
December 2025	3/1/2026
January 2026	4/1/2026
February 2026	4/29/2026
March 2026	5/30/2026
April 2026	6/29/2026
May 2026	7/30/2026
June 2026	8/29/2026



For more information, contact:

Child Nutrition & Wellness
(785) 296-2276
<https://cnw.ksde.gov>
CNW@ksde.gov

Kansas State Department of Education
900 S.W. Jackson Street, Suite 102
Topeka, Kansas 66612-1212
(785) 296-3201
www.ksde.gov

This institution is an equal opportunity provider.

The Kansas State Department of Education does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the nondiscrimination policies: KSDE General Counsel, Office of General Counsel, KSDE, Landon State Office Building, 900 S.W. Jackson, Suite 102, Topeka, KS 66612, (785) 296-3201.



Kansas leads the world in the success of each student.