

Monthly Update



School Nutrition Programs

July 6, 2021

Distributed to the School Nutrition Program Authorized Representatives Listserv and the Food Service Directors Listserv and posted at www.kn-eat.org, School Nutrition Programs, What's New

July 6th Tuesday Town Hall at 2

Plan now to join KSDE for a Tuesday Townhall at 2 pm on July 6th using this link: <https://ksde.zoom.us/j/93001580396?pwd=ZlliMTVuemh3d0VoVU80aGVQcmpuZz09>.

The July 6th Town Hall agenda items will include but are not limited to:

- P-EBT Update and Actions Needed
- Next Steps for the Implementation of the Emergency Operating Costs Reimbursement Program.
- July Training Opportunities
- Distribution of Summer Food Service Program Promotion Items

Pandemic EBT – Action Needed

KSDE is in the process of uploading the list of students eligible by free and reduced application for the 2020-21 school year with their Unique Identifier in KN-CLAIM in PY 2021 on the Checklist Tab Line 34: P-EBT SY2020-2021 Students Eligible for Free and Reduced Price Meals for Sponsors. Unique Identifiers can be sent to households for the students on the list uploaded by KSDE. The DCF Service Portal is still estimated to be open and available for households to apply using the Unique Identifier beginning July 12.

KSDE has developed a template communication to send to the household providing the student's Unique Identifier and information on how to apply through the DCF Service Portal:

Due to your household's eligibility for free or reduced price meals for SY2020-2021 via a Free and Reduced Price Application, your student, <insert student name>, is eligible for a Pandemic EBT (P-EBT) benefit. The P-EBT benefit is determined based on the school your student attends and the number of remote days reported by the school for each month during the 2020-2021 school year.

You must apply for the P-EBT benefit through the DCF Service Portal at <https://cssp.kees.ks.gov/apspspp/sppNonMed.portal>, using this Unique Identifier for your student - _____ . This confidential Unique Identifier is for your student only and cannot to be shared with others. The DCF Service Portal is estimated to be open July 12, 2021- August 31, 2021.

If you have questions, call DCF at 1-888-369-4777 Monday – Friday 8am-5pm. Kansas will continue to comply with civil rights requirements, to include providing equal access to individuals with disabilities and individuals who are limited English proficient.

Spanish Translation:

Debido a la elegibilidad por familia sobre la aplicación de alimentos gratuitos o reducidos para el año escolar 2020-2021 vía gratuita o a precio reducido, el estudiante < inserte el nombre del estudiante>, es elegible para el beneficio electrónico de transferencia sobre la pandemia EBT (P-EBT). El beneficio P-



EBT es determinado en base a la escuela que el estudiante actualmente asiste y el número de clases o días remoto reportado por la escuela cada mes durante el ciclo escolar 2020-2021.

Usted debe de aplicar para el beneficio P-EBT a través del portal de servicio DCF <https://cssp.kees.ks.gov/apspsp/sspNonMed.portal>. Utilizando este identificador para el estudiante - _____ . Este identificador único es confidencial para uso exclusivo del estudiante y no podrá ser compartido con otros. Se estima que el portal DCF estará disponible el 12 de julio al 31 de agosto del 2021.

Si usted tiene preguntas, comuníquese a DCF al 1-888-369-4777 de lunes a viernes de 8:00 am – 5pm. Kansas continuará implementando los derechos civiles requeridos para incluir y proveer acceso equitativo a todo individuo con discapacidades y con limitaciones del idioma inglés.

Note: The information must only be distributed by direct email or mail to the qualifying student's household and cannot be posted on a public website or sent to all enrolled children because each Unique Identifier is truly unique for each student.

DCF has provided KSDE a list of Sponsors and if a benefit will be available for the past school year by school level that CNW has posted at www.kn-eat.org, School Nutrition Programs, What's New. If you review this list and see that no benefit is available for students at any of the three school levels, you will not be sending a communication at this time and will not have a student list uploaded in KN-CLAIM on the Checklist tab.

Submitting Local Level P-EBT Administration Costs

The Continuing Appropriations Act, 2021 and Other Extensions Act (P.L. 116-159), Sec 721 of the FY 2021 Omnibus and COVID Relief and Response Act (P.L. 116-260) allow funds to be sub-awarded to local Sponsors to assist with the administrative costs associated with local level implementation of Pandemic Electronic Benefit Transfer (P-EBT).

In response to State Agency feedback regarding the complexities with identifying, gathering, and reporting local costs, USDA has provided an optional strategy with the intent to simplify. Sponsors now have two options to submit local level P-EBT Administration Costs.

Option 1 – Kansas Sponsors of School Nutrition Programs can continue to track P-EBT administrative costs and submit via the P-EBT Excel Administrative Cost Workbook posted at www.kn-eat.org, School Nutrition Programs, What's New. Instructions for submitting costs can be found on the Instruction Tab. Under Reimbursement Type select Budget Categories. The completed excel workbook must be submitted to KSDE CNW via email to CNW@ksde.org by August 2. All appropriate supporting documentation that supports that the listed costs are reasonable, necessary and allocable must be maintained on file for review by KSDE CNW at the time of the Administrative Review and by auditors.

Option 2 – As an alternate to tracking local administrative cost information and submitting the individual itemized costs, Sponsors may be awarded a specified dollar amount that aligns with the number of P-EBT eligible children served by the Sponsor.

- Less than 1,000 P-EBT Eligible Children: \$614
- 1,001-5,000 P-EBT Eligible Children: \$3,063
- 5,001-1,000,000+ P-EBT Eligible Children: \$5,814



Select the Simplified Methodology response under Reimbursement Type on the Excel Worksheet at www.kn-eat.org, School Nutrition Programs, What's New and enter the amount based upon number of eligible P-EBT children in the Simplified Reimbursement column. Send to KSDE CNW via email to CNW@ksde.org by August 2. No supporting documentation must be kept on file.

July 13 Tuesday Town Hall Cancelled

The July 13 Tuesday Town Hall at 2 has been cancelled. KSDE staff will be attending the State Agency/USDA session at the virtual School Nutrition Association Annual Nutrition Conference.

There will be a July 20 and July 27 Tuesday Town Hall at 2! Agendas to follow in a future update.

Cheryl, Jill and Julie



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